

Training Calendar 2022

April

26th April - Introduction to HR for Managers (½ day 9:30-12:30)

May

17th May - Managing Absences – including handling covid related absences (½ day 9:30-12:30)

June

7th & 8th June - Introduction to Management (2 x ½ days 9:30-12:30)

28th June - Communications Skills (½ day 9:30-12:30)

July

August

September

20th & 21st Sept - Introduction to Management (2 x ½ days 9:30-12:30)

October

11th Oct - Communications Skills (½ day 9:30-12:30)

November

1st Nov - Effective Appraisals (½ day 9:30-12:30)

28th Nov - Introduction to HR for Managers (½ day 9:30-12:30)

December